



Request for Transfer of Lay Speaking or CSM Credentials
Christ Servant Ministries
Eastern Pennsylvania Conference of the United Methodist Church

This form should be used by...

1. A person who is recognized as a Local Lay Speaker in another Annual Conference; has transferred Church Membership into the Eastern Pennsylvania Conference; and wishes recognition as a Local Church Servant.
2. A person who is recognized as a Certified Lay Speaker in another Annual Conference; has transferred Church Membership into the Eastern Pennsylvania Conference; and wishes recognition as a Christ Servant Minister.
3. A person recognized as a Local Church Servant or Christ Servant Minister in the Eastern Pennsylvania Conference; is transferring to another UMC Annual Conference; and wishes a record of training to be communicated to the new Annual Conference.

The form may be printed and reproduced for the above-stated uses.

Part 1. Personal Data

Mr. Mrs. Ms. Name _____
What name do you go by? (i.e. Sue, Bob, Jim) _____
Address _____ City/State/Zip _____
Home Phone _____ Work Phone _____ E-mail _____
Name of District _____ Name of Church _____
Church Address _____ City/State/Zip _____
Church Phone _____ Church E-mail _____

Part 2. Transfer of CSM Credentials

I request that a letter of my training profile and current status as a (select one)

Local Church Servant Christ Servant Minister

be sent to the _____ Annual Conference.

Name: _____

Street Address: _____

City, State, and Zip Code: _____

Part 3. Transfer of Lay Speaking Credentials from another Conference

I am applying for recognition as a (select one)

Local Church Servant Christ Servant Minister

and am currently recognized as a:

Local Lay Speaker Certified Lay Speaker

in the _____ Annual Conference.

Record the DATE (Month and Year) that you took your Basic Course: _____

Record the DATE (Month and Year) of the LAST advanced course you took: _____

List the TITLE of the LAST advanced course you took: _____

Part 4. Servant's Request

I have spoken with the pastor in my new congregation about this transfer request and have asked for the endorsement of my former pastor and/or charge conference.

Date

Signature of the Servant

Part 5. Endorsement of the Pastor and/or Charge Conference

As a representative of _____ United Methodist Church, I recommend approval of this request.

Date

Endorsement Signature

Address

Part 7. Ministry Profile

During the past year, I have participated in these ministry opportunities (please check the appropriate boxes, and then provide specific corresponding ministry opportunities):

- at my local church: _____
- beyond my local church:
 - in my district: _____
 - in my conference: _____
 - in my jurisdiction: _____
 - at the general church level: _____
- served as CHAIR of committee, board, task force: _____
- served as a volunteer at a community agency: _____
- provided one-on-one caring:
 - at a hospital, nursing home, or to a shut-in
 - in membership/evangelism visitation
 - other: _____
- provided leadership in caring/outreach projects such as a soup kitchen, prison ministry, etc.
Please list: _____
- taught classes (what, how many) _____
- served as a worship leader in services (how many) _____
- delivered a devotional message (how many) _____
- preached in worship services (where, how many) _____

Additional opportunities for leading, caring, and communicating ministries in which you have been a participant (describe the opportunity and your role in it):

Part 8. Personal and Spiritual Growth

In what activities have you engaged and/or what books have you read and used during the past year to help you develop your devotional life, improve your understanding of the Bible, improve your understanding of The United Methodist Church, and to improve your skills in leading, caring, and communicating?

Part 9. Feedback

List any recommendations or questions you may have.

Part 10. Sharing of Information

I give my permission for information on this form to be shared...

in the Conference Journal Yes No on the Web site Yes No